

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES – REGULAR BUSINESS MEETING

May 20, 2013

Fort Lee High Library/Media Center,
3000 Lemoine Ave. Fort Lee, New Jersey 07024

1. The Regular Business Meeting was called to order at 8:18 PM by Mr. Yusang Park, President of the Fort Lee Board of Education.

2. Mrs. Holly Morell led the Pledge of Allegiance to the Flag.

3. **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: Fort Lee Patch.com, The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

During the course of the board meeting, the Fort Lee Board of Education offers members of the public an opportunity to address issues regarding the operation of the Fort Lee Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks all members of the public to be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comment in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

4. **ROLL CALL**

PRESENT: Mrs. Esther Han Silver, Mrs. Holly Morell, Mrs. Candace Romba, Mr. David Sarnoff, Mr. Joseph Surace, and Mr. Yusang Park

ALSO PRESENT: Dr. Sharon Amato, Mrs. Cheryl Balletto, and Mr. Dennis McKeever, Esq.

ABSENT: Mr. Carmelo Luppino, Jr., Mr. Peter Suh and Ms. Helen Yoon

5. **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

- ◆ School Security Drills for the month of April 2013
- ◆ Crossing Guard Appreciation Breakfast
- ◆ Report on donations that are on the agenda
- ◆ Classroom close-up on the Buddy Program for School #4

6. **BOARD SECRETARY REPORT AND TREASURER’S REPORT FOR APRIL 2013**

- ◆ For the month of April 2013.

	Motion by Mrs. Mrs. Candace Romba To Approve the Board Secretary and Treasurer’s Report for the month of April 2013.	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mr. Carmelo Luppino, Mr. Peter Suh and Ms. Helen Yoon were absent.	
--	---	--	--

7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION – APRIL 2013**

- ◆ For the month of April 2013.

	Motion by Mr. Joseph Surace Monthly Budget Status Certification for the month of April 2013.	Seconded by Mrs. Esther Han Silver On roll call, Motion carried. Mr. Carmelo Luppino, Mr. Peter Suh and Ms. Helen Yoon were absent.	
--	---	---	--

8. **COMMITTEE REPORTS – Reported by Chairperson of respective committee**

- | | |
|--------------------------------|---|
| 1. Board Report (by President) | 7. Policy |
| 2. Negotiations | 8. Finance |
| 3. School Security | 9. Technology |
| 4. Buildings & Grounds-None | 10. Contracts and Legal |
| 5. Personnel | 11. Athletics and Community Involvement |
| 6. Curriculum | |

- ◆ Negotiations Committee- Had a meeting on May 13, 2013 with FLEA. Next meeting is on June 17, 2013.
- ◆ Personnel Committee- Had a meeting on May 16, 2013 and discussed personnel topics and will meet in a few weeks.
- ◆ Curriculum Committee- Had a meeting on May 14, 2013 and discussed district smart goals, aligning Common Core and the Sea of Japan, PSAT for the tenth graders, afterschool YMCA Programs, state approved summer programs.
- ◆ Policy Committee- Had a meeting on May 16, 2013 and discussed Nepotism Policy.
- ◆ Finance Committee- Had a meeting tonight, May 20, 2013 and brought in a walk-in for the District Auditor, Resolution #5B and reviewed the Interim Business Administrator’s resume.
- ◆ Technology Committee- Discussed Technology upgrades.

9. **PUBLIC WORK SESSION**

- ◆ Mr. Yusang Park presented the walk-in Resolution #5B to appoint the auditor for the district.
- ◆ Mrs. Holly Morell stated that she would not be able to vote on Resolution #2CUR until she is updated and she doesn’t see the AOF Program
- ◆ Dr. Sharon Amato stated that not all courses are on the list and will be on the next meeting. AOF uses NAF curriculum.

- ◆ Dr. Sharon Amato stated that it is prepackaged from materials purchased and are waiting for the District's Common Core.
- ◆ Mrs. Holly Morell asked if the Common Core is for the textbooks.
- ◆ Mrs. Candace Romba questioned the bus cost for the spelling bee trip to the high school.
- ◆ Mr. Yusang Park asked about the test scores relating to Resolution #2CUR.
- ◆ Dr. Sharon Amato stated that we haven't received the test scores and we are close to aligning the curriculum.
- ◆ Mrs. Esther Han Silver asked if there is eighth grade honors in English.
- ◆ Mr. David Sarnoff asked if we could have one large list.
- ◆ Mrs. Esther Han Silver stated that Calculus and AP Calculus are not on the list.
- ◆ Mr. Yusang Park stated that the board is pulling Resolution #2CUR.
- ◆ Mrs. Cheryl Balletto stated that the board will pull Resolution #9F and will put it back on the next agenda.
- ◆ Mrs. Holly Morell asked how the computers will be in compliance with the Common Core.
- ◆ Mr. David Sarnoff asked if the chrome books are portable.
- ◆ Dr. Sharon Amato stated that the PARCC exam will be done in the AM and PM.
- ◆ Mrs. Esther Han Silver asked how much time is involved with the overtime pay in Resolution #6P.
- ◆ Dr. Sharon Amato stated she didn't know how long of a project. The documents are secure and confidential.
- ◆ Mr. David Sarnoff asked if we can revisit this after the next board meeting.
- ◆ Mrs. Holly Morell asked why we are revising Resolution #2P.
- ◆ Dr. Sharon Amato stated that we are trying to align the supervisor of secondary education and the K-8 instructional supervisor.

10. **APPROVAL OF MINUTES**

The minutes from the Special Public Work Session and Special Private Work Session on April 11, 2013, the Private Work Session and Public Work Session on April 15, 2013, the Special Public Work Session and Special Private Work Session on April 20, 2013 and the Executive Session and Regular Business Meeting, April 29, 2013.

	Motion by Mrs. Esther Han Silver	Seconded by Mrs. Candace Romba	
	The minutes from the Special Public Work Session and Special Private Work Session on April 11, 2013, the Private Work Session and Public Work Session on April 15, 2013, the Special Public Work Session and Special Private Work Session on April 20, 2013 and the Executive Session and Regular Business Meeting, April 29, 2013.	On roll call, Motion carried. Mr. Carmelo Luppino, Mr. Peter Suh and Ms. Helen Yoon were absent.	

11. **QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN**

- ◆ Mr. Shawn Arnone asked if the lowest bidder was the walk-in for Resolution #5B.
- ◆ Mrs. Cheryl Balletto stated no there was a \$1,000 difference.
- ◆ Mr. Peter Mertins questioned the merit pay in Resolution #4B and wanted to know how much was saved by not hiring a construction manager last summer.
- ◆ Mrs. Mildred Federico questioned Resolution #6P, Accuscan, bills list and overtime pay.
- ◆ Mr. Yusang Park stated that she will get back to them on Commercial Interiors and UFS Personal Corp.
- ◆ Mrs. Mildred Federico asked about Resolution #2HWS and if the therapists come to the district and would there be a limit.

- ◆ Dr. Sharon Amato stated yes.
- ◆ Mrs. Nancy Stern questioned paying the fee for tenth graders to take the PSAT, the National Merit Scholarship, AOF student interns and Resolution 4B.
- ◆ Mr. Dennis McKeever, ESQ stated that our research with the county office does not feel a need for a public hearing.
- ◆ Mrs. Paula Colbath asked about a public hearing, Angel Consulting and Technology.
- ◆ Mr. Dennis McKeever, ESQ stated that Monica Dood Palestis, Esq will provide legal services for Special Education Programs for the district.
- ◆ Mr. Yusang Park stated that we need consultants to provide our objective view.
- ◆ Ms. Lori Dudda asked about the fourth grade old computers and what the policy was for teacher bullying.
- ◆ Mr. Scott Nuchow asked if the district could reopen the track at the High School field.
- ◆ Mr. Howard Pearl stated that a non-resident of Fort Lee has no right to oppose him on the importance of schools in the district. There are protocols for donating labor and money. The soccer league, Mrs. Colbath and Mr. Armore support the ice machine and Mrs. Romba came down also. There are a number of problems with using the Middle School field. Mr. Surace doesn't support the ice machine. He also asked if Mrs. Palestis will be in Greece.
- ◆ Mr. Paul Umrichin asked about the districts goals in Resolution #2CUR for Core Curriculum and the field for softball is in disarray.

12. **RESOLUTIONS AND REPORTS OF COMMITTEES**

Board Committee		
#1B	APPROVAL - RESOLUTION REGARDING SCHOOL DISTRICT REPORT OF INCIDENTS OF HARASSMENT/INTIMIDATION/BULLYING	
#2B	APPROVAL - ATTENDANCE AND TRAVEL OF NEW BOARD MEMBER ORIENTATION PROGRAM FOR BOARD MEMBERS MRS. HOLLY MORELL AND MR. DAVID SARNOFF	
#3B	APPROVAL - APPROVAL OF REVISED SCHEDULE OF BOARD MEETINGS FOR 2013 CALENDAR YEAR (As amended)	
#4B	APPROVAL - MERIT PAY COMPENSATION FOR MS. CHERYL BALLETTO AS BUSINESS ADMINISTRATOR FOR 2012-2013	
#5B	APPROVAL - APPOINTMENT OF DISTRICT AUDITOR FOR PROFESSIONAL SERVICES FOR CALENDAR 2013 (Ferraioli, Wielkotz, Cerullo & Cura, PA)	
	Motion by Mrs. Candace Romba To Approve #1B - #5B	Motion by Mrs. Esther Han Silver On roll call, Motion carried. Mrs. Holly Morell and Mr. David Sarnoff Abstained from themselves on Resolution #2B. Mr. Carmelo Luppino, Mr. Peter Suh and Ms. Helen Yoon were absent.

<u>Buildings and Grounds</u>		
#1B&G	APPROVAL - AWARD BID FOR SCHOOL NO. 3 ROOF PROJECT	
#2B&G	APPROVAL - AWARD BID FOR HIGH SCHOOL GYMNASIUM AND AUDITORIUM RENOVATION PROJECTS	
#3B&G	APPROVAL OF CHANGE ORDER – HVAC FOR HIGH SCHOOL TOTALING \$24,139.50	
#4B&G	APPROVAL OF ASBESTOS REMOVAL FOR HIGH SCHOOL SCIENCE LABS	
	Motion by Mr. Joseph Surace To Approve #1B&G - #4B&G	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mr. Carmelo Luppino, Mr. Peter Suh and Ms. Helen Yoon were absent.

<u>Curriculum Committee</u>		
#1CUR	APPROVAL OF CLASS TRIPS AT NO COST TO THE DISTRICT	
#2CUR PULLED	APPROVAL OF DISTRICT COMMON CORE CURRICULUM GOALS AND REVISED CURRICULUM	
#3CUR	APPROVAL OF ADVANCEMENT AND CREDIT RECOVERY ACADEMIC PROGRAM PROVIDERS FOR 2013-2014 AT NO COST TO THE DISTRICT	
	Motion by Mrs. Candace Romba To Approve #1CUR -#3CUR #2CUR was pulled.	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mr. Carmelo Luppino, Mr. Peter Suh and Ms. Helen Yoon were absent.

<u>Finance</u>		
#1F	APPROVAL – CURRENT BILLS LIST TOTALING \$6,986,485.07	
#2F	APPROVAL – CAFETERIA CLAIMS FOR APRIL 2013 TOTALING \$118,902.17	
#3F	APPROVAL - EXTENDED SCHOOL DAY PROGRAM CLAIMS FOR APRIL 2013 TOTALING \$180.00	
#4F	APPROVAL – LINE ITEM TRANSFERS FOR APRIL 2013	
#5F	APPROVAL – ACCEPTANCE OF DONATIONS	
#6F	APPROVAL OF EDUCATIONAL DATA SERVICES FOR 2013-2014	
#7F	APPROVAL – PURCHASE OF TECHNOLOGY	
#8F	APPROVAL – FIRST STUDENT TRANSPORTATION CONTRACTS FOR 2013-2014	
#9F PULLED	APPROVAL OF ACCUSCAN CONTRACT FOR ELECTRONIC SCANNING	

	Motion by Mr. Joseph Surace To Approve #1F - #9F #9F was pulled.	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mr. Carmelo Luppino, Mr. Peter Suh and Ms. Helen Yoon were absent.
--	--	---

<u>Health-Welfare and Safety</u>		
#1HWS	APPROVAL – PAYMENT OF HOME AND BEDSIDE INSTRUCTION	
#2HWS	APPROVAL – APPROVAL OF ADDITIONAL RELATED SERVICE PROVIDERS FOR 2012-2013	
#3HWS	APPROVAL – APPROVAL OF OUTSIDE PLACEMENTS FOR THE 2012-2013 SCHOOL YEAR	
	Motion by Mr. David Sarnoff To Approve #1HWS - #3HWS	Seconded by Mrs. Candace Romba On roll call, Motion carried. Mr. Carmelo Luppino, Mr. Peter Suh and Ms. Helen Yoon were absent.

<u>Personnel</u>		
#1P	APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$749.38	
#2P	APPROVAL OF JOB DESCRIPTIONS: SUPERVISOR OF SECONDARY EDUCATION AND K-8 INSTRUCTIONAL SUPERVISOR (REVISED)	
#3P	APPROVAL – RETIREMENT OF LINDA FARRELL AS HIGH SCHOOL BUSINESS EDUCATION TEACHER	
#4P	APPROVAL – RESIGNATION OF NADEGE STRETZ AS BUSINESS EDUCATION TEACHER AT FORT LEE HIGH SCHOOL	
#5P	APPROVAL – RESCIND RESIGNATION OF JAMES PULIATTE AS TECHNOLOGY STAFF DEVELOPER	
#6P	APPROVAL – APPROVAL OF OVERTIME PAY NOT TO EXCEED \$3,000	
#7P	APPROVAL – ADDITIONAL SUBSTITUTES FOR THE 2012-2013 AND 2013-2014 SCHOOL YEARS	
#8P	APPROVAL – PLACEMENT OF STUDENT TEACHERS AND PRACTICUM CANDIDATES FOR FALL 2013	
#9P	APPROVAL – APPOINTMENT OF JENNIFER SMITH AS ART TEACHER AT SCHOOL NO. 3 FOR THE 2013-2014 SCHOOL YEAR	
#10P	APPROVAL – APPOINTMENT OF ELIZABETH MCLAUGHLIN AS LEAVE REPLACEMENT FOR HIGH SCHOOL ART	
#11P	APPROVAL – APPOINTMENT OF GENNA KORNWEISER AS ELEMENTARY BSI TEACHER AT SCHOOL NOS. 1 AND 4 FOR 2013-2014	

#12P	APPROVAL – APPOINTMENT OF KAITLYN SKELLEY AS ELEMENTARY TEACHER AT SCHOOL NO. 1 FOR 2013-2014	
#13P	APPROVAL – APPROVAL OF VOLUNTEER ATHLETIC COACH FOR OFF-SEASON BOWLING	
#14P	APPROVAL – TERMINATION OF ALEXANDER SAAVEDRA AS 1:1 AIDE AT SCHOOL NO. 4	
	Motion by Mrs. Esther Han Silver To Approve #1P - #14P	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mrs. Holly Morell abstained from Resolution #14P. Mr. Carmelo Luppino, Mr. Peter Suh and Ms. Helen Yoon were absent.

13. **OLD BUSINESS - None**

14. **NEW BUSINESS - None**

15. At approximately 10:30 PM, Mrs. Candace Romba, offered, Mrs. Holly Morell, seconded by, to adjourn the Regular Business Meeting and entered into Private Session for the purpose of personnel. On voice vote, motion carried unanimously. No action to be taken.

Roll calls and resolutions of this meeting are attached.

Respectfully submitted,

CHERYL BALLETO
BUSINESS ADMINISTRATOR/BOARD SECRETARY

CB/mp
Att.
5-28-13